**DRAFT**

Ref... August 24, 2010

Mr. Issac Hassan

Chairperson

Interim Independent Electoral Commission

6th Floor Anniversary Towers, University Way

# **Nairobi**

Dear

**RE: INVITATION TO ATTEND AN ALL DAY WORKSHOP FOR MEMBERS OF PARLIAMENT OF THE NATIONAL ASSEMBLY ON THE IMPLICATIONS OF THE NEW CONSTITUTION: 2, SEPTEMBER, 2010, KENYA INSTITUTE OF ADMINISTRATION.**

The Kenya National Assembly is organising a one day workshop for all members of Parliament on the structural and institutional implications of the New Constitution of Kenya, with emphasis on parliament. The purpose of the workshop is to prepare the Members of Parliament to promptly embrace and manage the change, now that the New Constitution has been approved.

In this regard, I would like to take this opportunity to extend an invitation to you to attend the workshop whose program is enclosed, and be part of the Panel on the said topic, also to guide the workshop on other topical issues.

Please do not hesitate to contact my office or Mr. J.N. Mwangi, Deputy Director on

Tel. No. 2221291-Ext.32017 for any clarification.

The National Assembly will appreciate your assistance in this regard.

Yours

**Hon. Kenneth Marende, EGH**

**SPEAKER OF THE NATIONAL ASSEMBLY**

**Encls-**programme

**KNA/DC.G/CORR/2009/(...) November 16, 2009**

The Rt. Hon. Raila Amolo Odinga, E.G.H., M.P

Prime Minister of the Republic of Kenya

Treasury Building, 14th Floor

Harambee Avenue

# **Nairobi**

Dear

**RE: INVITATION TO OPEN A HALF-DAY SESSION ON IMPROVED PARTNERSHIP BETWEEN THE LEGISLATURE AND THE EXECUTIVE: NOVEMBER 27, 2009 .**

The National Assembly has organised a half-day Session with the theme: “Improved Partnership between the Legislature and the Executive”. The broad objective of the session is to forge an improved working relation between the two arms of Government whilst upholding their Constitutional roles.

As we near to conclude the Third Session of this Tenth Parliament, it is proposed that **the Speaker, Deputy Speaker, all Hon. Ministers, Assistant Ministers, Members of the Speakers’ Panel, party Whips and all parliamentary Committees Chairpersons** would share past experiences on the working relations of the Legislature and the Executive and thereafter chart a way forward. It is expected that the results of the meeting will go a long way in enhancing improved relations of the two arms, particularly from the commencement of the Fourth Session.

It is on this backdrop that I write to request you to attend and **officially open** the Session which will be held **on November 27, 2009 at the Safari Park Hotel, Nairobi, commencing at 9.00 am**. A tentative programme is enclosed.

Please accept, your Excellency, the assurances of my highest consideration.

Yours

**Hon. Kenneth Marende, EGH, MP**

**SPEAKER OF THE NATIONAL ASSEMBLY**

The Hon. Stephen Kalonzo Musyoka, E.G.H., M.P

Vice-President and Minister for ....

.......

Harambee Avenue

# **Nairobi**

Dear

**RE: INVITATION TO CLOSE A HALF-DAY SESSION ON IMPROVED PARTNERSHIP BETWEEN THE LEGISLATURE AND THE EXECUTIVE: NOVEMBER 27, 2009 .**

The National Assembly has organised a half-day Session with the theme: “Improved Partnership between the Legislature and the Executive”. The broad objective of the session is to forge an improved working relation between the two arms of Government whilst upholding their Constitutional roles.

As we near to conclude the Third Session of this Tenth Parliament, it is proposed that **the Speaker, Deputy Speaker, all Hon. Ministers, Assistant Ministers, Members of the Speakers’ Panel, party Whips and all parliamentary Committees Chairpersons** would share past experiences on the working relations of the Legislature and the Executive and thereafter chart a way forward. It is expected that the results of the meeting will go a long way in enhancing improved relations of the two arms, particularly from the commencement of the Fourth Session.

It is on this backdrop that I write to request you to attend and grace the **Closing ceremony** of Session which will be held **on November 27, 2009 at the Safari Park Hotel, Nairobi from 9.00 am** **to 3.00 p.m**. A tentative programme is enclosed.

Please accept, your Excellency, the assurances of my highest consideration.

Yours

**Hon. Kenneth Marende, EGH, MP**

**SPEAKER OF THE NATIONAL ASSEMBLY**

The Hon. Farah Maalim, MP

Deputy Speaker of the National Assembly

Parliament Buildings

# **Nairobi**

Dear

**RE: INVITATION TO A HALF-DAY SESSION ON IMPROVED PARTNERSHIP BETWEEN THE LEGISLATURE AND THE EXECUTIVE: NOVEMBER 27, 2009 .**

The National Assembly has organised a half-day Session with the theme: “Improved Partnership between the Legislature and the Executive”. The broad objective of the session is to forge an improved working relation between the two arms of Government whilst upholding their Constitutional roles.

As we near to conclude the Third Session of this Tenth Parliament, it is proposed that **the Speaker, Deputy Speaker, all Hon. Ministers, Assistant Ministers, Members of the Speakers’ Panel, party Whips and all parliamentary Committees Chairpersons** would share past experiences on the working relations of the Legislature and the Executive and thereafter chart a way forward. It is expected that the results of the meeting will go a long way in enhancing improved relations of the two arms, particularly from the commencement of the Fourth Session.

It is on this backdrop that I write to request you to attend the Session and make remarks on *the Mandate and Operations of the Liaison Committee.* It will be held **on November 27, 2009 at the Safari Park Hotel, Nairobi from 9.00 am** **to 3.00 p.m**. A tentative programme is enclosed.

Please accept the assurances of my highest consideration.

Yours

**Hon. Kenneth Marende, EGH, MP**

**SPEAKER OF THE NATIONAL ASSEMBLY**

The Musalia Mudavadi, EGH, MP

Deputy Prime Minister and Minister for Local Government

Jogoo House

Harambee Avenue

# **Nairobi**

Dear

**RE: INVITATION TO A HALF-DAY SESSION ON IMPROVED PARTNERSHIP BETWEEN THE LEGISLATURE AND THE EXECUTIVE: NOVEMBER 27, 2009 .**

The National Assembly has organised a half-day Session with the theme: “Improved Partnership between the Legislature and the Executive”. The broad objective of the session is to forge an improved working relation between the two arms of Government whilst upholding their Constitutional roles.

As we near to conclude the Third Session of this Tenth Parliament, it is proposed that **the Speaker, Deputy Speaker, all Hon. Ministers, Assistant Ministers, Members of the Speakers’ Panel, party Whips and all parliamentary Committees Chairpersons** would share past experiences on the working relations of the Legislature and the Executive and thereafter chart a way forward. It is expected that the results of the meeting will go a long way in enhancing improved relations of the two arms, particularly from the commencement of the Fourth Session.

It is on this backdrop that I write to request you to attend the Session and make remarks on *the Challenges of the Executive in dealing with parliamentary Business.* The half-day Session will be held **on November 27, 2009 at the Safari Park Hotel, Nairobi from 9.00 am** **to 3.00 p.m**. A tentative programme is enclosed.

Please accept, Hon. Deputy Prime Minister, the assurances of my highest consideration.

Yours

**Hon. Kenneth Marende, EGH, MP**

**SPEAKER OF THE NATIONAL ASSEMBLY**

The Hon. David Koech, MP

Chairperson

Departmental Committee on Education, Research and Technology

Parliament Buildings

# **Nairobi**

Dear

**RE: INVITATION TO A HALF-DAY SESSION ON IMPROVED PARTNERSHIP BETWEEN THE LEGISLATURE AND THE EXECUTIVE: NOVEMBER 27, 2009 .**

The National Assembly has organised a half-day Session with the theme: “Improved Partnership between the Legislature and the Executive”. The broad objective of the session is to forge an improved working relation between the two arms of Government whilst upholding their Constitutional roles.

As we near to conclude the Third Session of this Tenth Parliament, it is proposed that **the Speaker, Deputy Speaker, all Hon. Ministers, Assistant Ministers, Members of the Speakers’ Panel, party Whips and all parliamentary Committees Chairpersons** would share past experiences on the working relations of the Legislature and the Executive and thereafter chart a way forward. It is expected that the results of the meeting will go a long way in enhancing improved relations of the two arms, particularly from the commencement of the Fourth Session.

It is on this backdrop that I write to request you to attend the Session and make remarks on *the oversight Challenges of Parliamentary Committees.* The half-day Session will be held **on November 27, 2009 at the Safari Park Hotel, Nairobi from 9.00 am** **to 3.00 p.m**. A tentative programme is enclosed.

Please accept, Hon. Chair, the assurances of my highest consideration.

Yours

**Hon. Kenneth Marende, EGH, MP**

**SPEAKER OF THE NATIONAL ASSEMBLY**

The Hon. Uhuru Kenyatta, EGH, MP

Deputy Prime Minister and Minister for Finance

Ministry of Finance

The Treasury

# **Nairobi**

Dear

**RE: INVITATION TO A HALF-DAY SESSION ON IMPROVED PARTNERSHIP BETWEEN THE LEGISLATURE AND THE EXECUTIVE: NOVEMBER 27, 2009 .**

The National Assembly has organised a half-day Session with the theme: “Improved Partnership between the Legislature and the Executive”. The broad objective of the session is to forge an improved working relation between the two arms of Government whilst upholding their Constitutional roles.

As we near to conclude the Third Session of this Tenth Parliament, it is proposed that **the Speaker, Deputy Speaker, all Hon. Ministers, Assistant Ministers, Members of the Speakers’ Panel, party Whips and all parliamentary Committees Chairpersons** would share past experiences on the working relations of the Legislature and the Executive and thereafter chart a way forward. It is expected that the results of the meeting will go a long way in enhancing improved relations of the two arms, particularly from the commencement of the Fourth Session.

It is on this backdrop that I request you to attend the Session and make remarks on *the new budgetary process scrutiny and the Treasury.* The half-day Session will be held **on November 27, 2009 at the Safari Park Hotel, Nairobi from 9.00 am** **to 3.00 p.m**. A tentative programme is enclosed.

Please accept, Hon. Deputy Prime Minister, the assurances of my highest consideration.

Yours

**Hon. Kenneth Marende, EGH, MP**

**SPEAKER OF THE NATIONAL ASSEMBLY**

Mr. Francis T. Kimemia

Permanent Secretary

Ministry of State for Provincial Administration & Internal Security

Office of the President

Harambee House

**Nairobi**

Dear

**RE: SECURITY ARRANGEMENTS FOR A HALF-DAY SESSION ON IMPROVED PARTNERSHIP BETWEEN THE LEGISLATURE AND THE EXECUTIVE: NOVEMBER 27, 2009 , SAFARI PARK HOTEL, NAIROBI.**

The National Assembly has organised a half-day Session with the theme: “Improved Partnership between the Legislature and the Executive”. The broad objective of the session is to forge an improved working relation between the two arms of Government whilst upholding their Constitutional roles.

It is envisaged that the will be attended by the Speaker of the National Assembly , the Deputy Speaker, all Hon. Ministers, Assistant Ministers, Members of the Speakers’ Panel, party Whips and all parliamentary Committees Chairpersons. Further, the Rt. Hon. Prime Minister, and the Vice-President ahev been requested to officiate the Opening and Closing Ceremonies., respectively.

This is to request you to provide security and traffic coordination during the Session which will be held **on November 27, 2009 at the Safari Park Hotel, Nairobi, commencing at 8.30 am**. A tentative programme is enclosed.

The National Assembly appreciates your continued support.

Yours

**Patric G. Gichohi, CBS**

**CLERK OF THE NATIONAL ASSEMBLY**

Copy to: The Hon. (Prof.) George Saitoti, EGH, MP

Minister of State for Provincial Administration and Internal Security

Office of the President

Harambee House

**Nairobi**

# **Letter to all Ministers**

# **Letter to all Asst. Ministers**

Dear

**RE: INVITATION TO A HALF-DAY SESSION ON IMPROVED PARTNERSHIP BETWEEN THE LEGISLATURE AND THE EXECUTIVE: NOVEMBER 27, 2009 .**

The National Assembly has organised a half-day Session with the theme: “Improved Partnership between the Legislature and the Executive”. The broad objective of the session is to forge an improved working relation between the two arms of Government whilst upholding their Constitutional roles.

As we near to conclude the Third Session of this Tenth Parliament, it is proposed that **the Speaker, Deputy Speaker, all Hon. Ministers, Assistant Ministers, Members of the Speakers’ Panel, party Whips and all parliamentary Committees Chairpersons** would share past experiences on the working relations of the Legislature and the Executive and thereafter chart a way forward. It is expected that the results of the meeting will go a long way in enhancing improved relations of the two arms, particularly from the commencement of the Fourth Session.

It is on this backdrop that I write to request you to attend the interactive Session which will be held **on November 27, 2009 at the Safari Park Hotel, Nairobi from 9.00 am** **to 3.00 p.m**. A tentative programme is enclosed.

Please accept, Hon. Minister, the assurances of my highest consideration.

Yours

**Hon. Kenneth Marende, EGH, MP**

**SPEAKER OF THE NATIONAL ASSEMBLY**

# **Letter to all Committee Chairs**

# **Letter to all Committee Vice-Chairs**

Dear

**RE: INVITATION TO A HALF-DAY SESSION ON IMPROVED PARTNERSHIP BETWEEN THE LEGISLATURE AND THE EXECUTIVE: NOVEMBER 27, 2009 .**

The National Assembly has organised a half-day Session with the theme: “Improved Partnership between the Legislature and the Executive”. The broad objective of the session is to forge an improved working relation between the two arms of Government whilst upholding their Constitutional roles.

As we near to conclude the Third Session of this Tenth Parliament, it is proposed that **the Speaker, Deputy Speaker, all Hon. Ministers, Assistant Ministers, Members of the Speakers’ Panel, party Whips and all parliamentary Committees Chairpersons** would share past experiences on the working relations of the Legislature and the Executive and thereafter chart a way forward. It is expected that the results of the meeting will go a long way in enhancing improved relations of the two arms, particularly from the commencement of the Fourth Session.

This is to request you to attend the interactive Session which will be held **on November 27, 2009 at the Safari Park Hotel, Nairobi from 9.00 am** **to 3.00 p.m**. A tentative programme is enclosed.

Please accept, Hon. Member, the assurances of my highest consideration.

Yours

**Hon. Kenneth Marende, EGH, MP**

**SPEAKER OF THE NATIONAL ASSEMBLY**

# **All Permanent Secretaries**

Dear

**RE: INVITATION TO MINISTERS AND ASSISTANT MINISTERS TO A HALF-DAY SESSION ON IMPROVED PARTNERSHIP BETWEEN THE LEGISLATURE AND THE EXECUTIVE: NOVEMBER 27, 2009 .**

The National Assembly has organised a half-day Session with the theme: “Improved Partnership between the Legislature and the Executive”. The broad objective of the session is to forge an improved working relation between the two arms of Government whilst upholding their Constitutional roles.

As we near to conclude the Third Session of this Tenth Parliament, it is proposed that **the Speaker, Deputy Speaker, all Hon. Ministers, Assistant Ministers, Members of the Speakers’ Panel, party Whips and all parliamentary Committees Chairpersons** would share past experiences on the working relations of the Legislature and the Executive and thereafter chart a way forward. It is expected that the results of the meeting will go a long way in enhancing improved relations of the two arms, particularly from the commencement of the Fourth Session.

This is to request you to inform the Hon. Minister and Assistant Minister in your Ministry to to attend and the Session which will be held **on November 27, 2009 at the Safari Park Hotel, Nairobi, commencing at 9.00 am**. A tentative programme is enclosed.

The National Assembly appreciates your continued support.

Yours

**Patric G. Gichohi, CBS**

**CLERK OF THE NATIONAL ASSEMBLY**

**KNA/S.O.CORR/2008(10) August 4, 2008**

The Rt. Hon. Raila Amolo Odinga, E.G.H., M.P

Prime Minister

Treasury Building, 14th Floor

Harambee Avenue

# **Nairobi**

Dear

**RE: INVITATION TO ATTEND A WORKSHOP ON REVIEW OF THE STANDING ORDERS: 20TH& 21ST AUGUST , 2008 AT SAFARI PARK HOTEL.**

As you are aware, at the commencement of the First and Second Sessions, the Tenth Parliament embarked on process of reviewing its Standing Orders. It is the practice of Parliament to review its rules of procedure for use by successive parliaments. Our Standing Orders were last reviewed in 1997.

In various *communications from the Chair*, I have observed that Hon. Members in the Eighth Parliament, the Ninth Parliament and, even the Tenth Parliament have relentlessly raised legitimate concerns on shortfalls in the rules of procedure.

It is against this backdrop, coupled with the formation of the coalition Government that the Tenth Parliament undertook to finalise the review by the end of the Second Session. The Standing Orders Committee, which is spearheading the process, has finalized its report styled “*Draft 1 of the Tenth Parliament*”. It is envisaged that the final report of the Committee, incorporating proposal by all Members of the House, will be Tabled in the House in October, 2008.

In this regard, the National Assembly has organized a workshop for consideration of the said *Draft I* to be attended by all Members of the House. It is expected that the Workshop, which will be held at Safari Park Hotel, from August 20th and 21st, 2008,will be officially opened by His Excellency the President.

This is to request that you attend the Workshop and make official remarks at the Closing Session. The proposed programme of business for the Workshop and *Draft I* are enclosed.

Yours

**Hon. Kenneth Marende, EGH, MP**

**SPEAKER OF THE NATIONAL ASSEMBLY**